



**Position: Custodian**

Department: Winery  
Position Status: Non-exempt

Reports to: Winery Manager  
Classification: Part time

---

Huber's Orchard, Winery & Vineyards is a 7<sup>th</sup> generation family business committed to being the premier agri-tourism family destination in Southern Indiana. With over 550,000 visitors last year to our 650 acre property, Huber's offers an impressive array of activities for the young and young at heart. Open seven days a week, we offer flexible scheduling, competitive wages, and team member discounts. If you like a fast paced yet casual environment, enjoy working as a team, and can multi-task – then a position at Huber's might be the place for you!

**Position Summary:**

This person is responsible for cleaning and basic maintenance at Huber's Orchard & Winery in such a way to promote health and safety.

**Responsibilities:**

- Greet all customers in friendly and welcoming manner
- Refill paper towel, tissue, toilet paper and hand soap in all dispensers
- Vacuum, sweep and mop floors
- Bus and clean tables in dining and patio areas
- Clean and straighten patio and other outdoor areas as needed
- Clean interior and exterior windows
- Empty, clean and sanitize wastebaskets and trash containers
- Empty and clean ash trays
- Replace light bulbs as needed
- Use ladders when required
- Clean and sanitize restrooms using established practices and procedure
- Perform other related duties

**Minimum Qualifications:**

- Minimum Age: 18 years
- High school diploma required
- Experience in the custodial field desirable
- Able to read, write and speak English
- Must have organizational, problem solving and time management skills
- Ability to learn and comprehend information from Procedures Manuals and other materials
- Able to work flexible schedule and adjust to seasonal shifts
- Weekends required
- Able to push, pull, carry or lift up to 40 pounds
- Able to stand for up to 8 hours

Statements included in this description may not necessarily represent an exhaustive list of all responsibilities, skills, duties, requirements or working conditions associated with the position. While this is intended to be an accurate reflection of the current job, management reserves the right to revise the position, or to require that different tasks be performed, as circumstances change.