



Position: Cashier

Department: Farm Market
Position Status: Non-exempt

Reports to: Farm Market Manager
Classification: Part time, Seasonal

Position Summary:

The Farm Market Cashier will process retail customer transactions, resolve customer issues, and maintain their assigned area of the farm market. The cashier will ensure each and every customer is served in a friendly, professional, and timely manner.

Responsibilities:

- Greet all customers in friendly and welcoming manner
- Utilize company Point of Sales (POS) system properly
- Process customer purchases efficiently and accurately – performing cash transactions, applying discounts, and processing returns
- Assist customer by placing purchased items in bags or boxes
- General knowledge of produce and various products available in farm market
- Maintain a balanced cash drawer
- Keep work area clean and have supplies stocked at all times
- Present a neat personal appearance – including Huber team wear and name tag
- Follow all departmental policies/procedures and all company policies as outlined in company handbook
- Other duties as assigned by management

Minimum Qualifications:

- Minimum Age: 16 years
- Able to read, write, and speak English
- Able to work flexible schedule and adjust to seasonal shifts
- Able to push, pull, carry, or lift up to 40 pounds
- Able to stand for up to 8 hours

Other Duties:

Statements included in this description may not necessarily represent an exhaustive list of all responsibilities, skills, duties, requirements or working conditions associated with the position. While this is intended to be an accurate reflection of the current job, management reserves the right to revise the position, or to require that different tasks be performed, as circumstances change.

Equal Employment Opportunity Statement:

Huber's Orchard, Winery, & Vineyards provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.